

Messe Friedrichshafen GmbH

Postfach 2080, 88010 Friedrichshafen
 GERMANY
 Telephone: +49 (0)7541 708-416/410
 Telefax: +49 (0)7541/708-2416/2410
 E-Mail: outdoor@messe-fn.de
 www.outdoor-show.com



OutDoor
25th European
Outdoor Show
June 17-20, 2018
Friedrichshafen, Germany

REGISTRATION FOR CO-EXHIBITORS

with main exhibitor:
Company:
Street (no P.O.Box):
City/Zip:
Country:
Company head or director: (full name)
Internet:
VAT-ID-No.:

Main contact for the show: (full name)		
Function/Position:		
Telephone (central):		
Tel.-direct-dial:		
Mobile phone:		
Email:		
Invoice to:	Co-exhibitor (see left)	Main exhibitor

Manufacturer/Representative/Importer

Without complete specification of the exhibits/ manufacturer/city/zip/country, we regret that we will be unable to process your registration.

Exhibited Products	We are Manufacturer	We are Re- presentative/ Importer	Company, Brand	City/Zip	Country
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					

Co-exhibitors are companies that are represented on the stand of a main exhibitor with their own products and their own personnel. Companies within groups and subsidiaries count as co-exhibitors.

Participation fee per co-exhibitor

The participation fee per co-exhibitor is € 200.00.
 Each co-exhibitor is additionally required to submit an obligatory media entry in the catalogue, guide and internet.
 The flat-rate charge for this is € 199.00.

Please send us :
 the application form for the Tent City (only for tent manufacturers!)
 information about the RUNNING Center
 information about the LIFESTYLE COLLECTION
 information about the WATER SPORTS Area
 information about the HangOut Area

Please note the **Special Conditions of Participation** in the annex – they are an integral part of this contract.
 The following conditions are also part of this contract: General Conditions of Participation, Technical Guidelines, General Regulations.

All of the above mentioned documents can be found under www.messe-friedrichshafen.com/exhibiting-guide-lines. Upon request by the exhibitor, these conditions will be sent as hard copy.

All prices without VAT. / Place of jurisdiction is Tettngang.

Deadlines

- ➔ **Closing date for registration:** January 15, 2018
- ➔ **Final date for installation and special construction requests:** May 2, 2018
- ➔ **Stand construction:**
 June 11-14, 2018, 7 a.m.-8 p.m.
 June 15, 2018, 7 a.m.-10 p.m.
 June 16, 2018, 7 a.m. continuously
- ➔ **Stand dismantling:**
 June 20, 2018 starting 5:30 p.m. continuously
 June 21-23, 2018 7 a.m.-6 p.m.

For additional costs, dates and terms of payment please refer to Special Conditions of Participation.

With my signature, I confirm the binding registration for the OutDoor 2018 and the applicability of the above mentioned conditions [Special Conditions of Participation, General Conditions of Participation, Technical Guidelines, General Regulations].

Place:

Date:

**Company stamp/
Signature:**

Definitions

MFN: Messe Friedrichshafen GmbH shall hereafter be referred to as "MFN".

OSC: Exhibitors receive an access code for the Messe Friedrichshafen Online Service Center (hereafter referred to as "OSC") upon registering for a stand. Media features as well as technical and organizational orders must be executed via the OSC.

1 General event information

1.1 Opening times

The European „OutDoor“ trade show will take place from Sunday, June 17 to Wednesday, June 20, 2018 at the exhibition grounds in Friedrichshafen. The trade show is open Sunday through Tuesday from 9 a.m. to 6 p.m. and 9a.m. to 5.p.m. on Wednesday. The right to alter the opening times due to serious reasons is reserved. Changes will be announced in good time.

Access for exhibitors: 1 hour before start of the show.

1.2 Set-up and dismantling times

1.2.1 Set-up

June 11-14, 2018	7:00 a.m. – 20:00 p.m.
June 15, 2018	7:00 a.m. - 22:00 p.m.
June 16, 2018	continuously

Advanced stand set-up has to be approved by the project management and is subject to charge.

1.2.2 Dismantling

June 20, 2018	from 5:30 p.m. continuously
June 21-23, 2018	7:00 a.m. - 6:00p.m.

Early dismantling is prohibited. Please note the information in the General Conditions of Participation (<http://www.messe-friedrichshafen.com/exhibiting-guidelines>).

1.3 After admission all services may be ordered via the OSC. You will receive the access code for service orders and media entries per e-mail.

1.4 Deposit regulations: To access the exhibition grounds with a vehicle during the set-up period, a deposit needs to be paid:

Car:	€ 100.00
Truck:	€ 200.00

1.5 Stand parties must always be approved by the project management and can be registered via the OSC. The stand party fee is € 85.00.

1.6 Approval for stand building / technical installations / events

The regular stand height is 2,50m. Stands which wholly or partially exceed this height must be submitted with a plan to the project management for approval at least 4 weeks before the start of the construction work. Please consider the maximum construction height of 6m. The maximum height for ceiling suspensions (lighting, audio-visual equipment, no banners) is 7,5m upper edge truss.

Two-storey stands need to be applied for with a verifiable calculation (subject to charges). Also subject to approval is the music playback and the use of audio-visual equipment at the stand. Application has to be made through Gema.

1.7 The hall floor is made of bare asphalt. Colour defects are possible (re-colouring not possible) The use of flooring is strongly recommended.

1.8 Direct selling is prohibited.

1.9 Wifi: MFN provides a free Wifi, which exhibitors and visitors can log into. An exhibitor's own Wifi must be registered and comply with specific conditions. Registration and prerequisites can be accessed the OSC.

2 Registration / admission

Registration (participation and stand order placement) for the OutDoor 2018 is made by using the application form, which must be completely filled out and signed with a legally binding signature. This registration is an offer of a contract, which requires acceptance by MFN. Submission of the application form shall not constitute a claim for acceptance.

The written confirmation of MFN with disclosure of the allocated stand (stand confirmation) and the accompanying invoice for participation shall be considered as admission to the show. If the content of the stand confirmation differs from the content of the exhibitor's application, the contract shall take effect in accordance with the stand confirmation, unless the exhibitor objects in writing within two weeks.

3 Participation fee / exhibitor passes

3.1 The participation fee includes the provision of the floor space, a certain number of exhibitor passes, exhibitor service by the project management, provision of the trade shows in-house information systems, target group specific marketing of the event, hall security, cleaning of the halls and complimentary promotional material for the exhibitor's own visitors advertising. The fees pertain to the entire duration of the trade show. If a two-storey stand is approved, 50% of the participation fee will be charged for the space of the upper structure.

3.2 The co-exhibitor fee is € 200.00 / co-exhibiting company. Definition of co-exhibitor: General Conditions of Participation (<http://www.messe-friedrichshafen.com/exhibiting-guidelines>).

All quoted prices are net prices. If the statutory value added tax applies, it will be invoiced in addition. Please note, concerning this, the explanations of the reverse charge procedure and the VAT identification number in the General Conditions of Participation.

4 Terms of payment

The participation fee is payable 4 weeks after receipt of invoice; however by April 13, 2018 at the latest. All invoices issued after April 13, 2018 are payable immediately. Please note the payment due dates and information on bank details listed on MFN invoices.

5 Stand cancellation / cancellation fee

If the exhibitor cancels the participation once admission has been granted, the exhibitor is obliged to pay a cancellation fee. The full participation fee will be charged if the stand cannot be rented to another company. Should MFN be able to rent out the stand again, a cancellation fee of 25% of the participation fee will be charged.

6 Additional services

6.1 In addition to the participation fee, the acceptance of the following services is obligatory:

- Flat rate for general waste disposal: € 1.50/m² stand space.
- AUMA fee (€ 0.60/m²) to be paid by the exhibitor will be invoiced by MFN for AUMA and passed on.
- Media entry fee (obligatory media entry in all media): For the mandatory entry a fee of €199.00 will be charged (exhibitors and co-exhibitors). The entry should be edited in advance by the exhibitor in the OSC. The deadline for the close of editing will be announced with the notification of the OSC access code.

Additional services according to use. All quoted prices are net prices.

6.2 Power consumption: The calculation basis for power consumption is regulated under section "electrical installations" in the OSC.

6.3 The water and sewage fee is € 4.50/day and can be ordered via the OSC.

6.4 Additional services can be ordered via the OSC.

7 Information specific to the trade show

7.1 Violation of the exhibition terms and conditions gives MFN the right to close your stand immediately and to clear it off without requiring court action. This applies in particular to cases of advertising in contravention and in case of advertising for political or ideological purposes.

7.2 Catering and beverage services can be ordered via the OSC. MFN has official exclusive contract partners for catering and beverage services: Use only these companies for your orders. Any other caterers will have to be registered with MFN. The daily fees for external caterers are €100.00 per vehicle.

7.3 Guarding / Liability: The organizer does not assume any obligation to exercise proper care of exhibits, stand fittings and objects which are the property of the stand personal or the exhibitors. Stand guarding can be ordered via the OSC. We recommend booking a stand security in the OSC for the entire duration of the show as well as for the set-up and dismantling period.

7.4 Use of operations equipment: For logistic and safety reasons the use of cranes, forklifts and lifting platforms/hydra ladders is exclusively limited to the official contract partners of MFN. These services can be ordered via the OSC.

8 Legal notices

The German version of the contract is binding.

Place of fulfillment: Friedrichshafen, place of jurisdiction: Tettnang/Ravensburg
HRB-No. 1179 Registration Court, District Court Tettnang